For use in Pay and Account Office (Post-check)

Admitted for Rs..... Objected to Rs.....

Reason of objection.....

Jt /Sr. Accountant Jr. A.O. Pay & accounts Officer

G.A.R.—29

[See rules 113, 114, 115 (2) and 126 (2)]

FULLY VOUCHED CONTINGENT BILL

Ministry/Department/Office of ....

Detailed Bill of Contingent Charges for the month of..... 20.....

Head of Account..... .....

DDO CODE **BANK CODE**

AMOUNT

Grant MH Serial Rs. P.

Number of Sub Voucher	Description of charge and number and date of authority for all charges requiring special sanction	Amount	
		Rs.	P.
	TOTAL		

Rupees ……..only.

Passed for Rs. ……. (Rupees……..
……) only.

Signature of DDO
Designation

(1) I certify that the expenditure included in this bill could not, with due regard to the interest of the public service, be avoided. I certify that to the best of my knowledge and belief the payments entered in this bill except items noted below, have been duly made of the parties entitled to receive them and relevant vouchers for sums above Rs.500 are attached to this bill; credit bills (above Rs.500 relating to the said exceptions which exceed the balance of the permanent advance are attached and relevant stamped receipts will be forwarded as soon as the amounts are paid on receipt of the amount drawn on this bill. I have, as far as possible,
obtained voucher for sums less than Rs.500 which are listed in GAR 28 and am responsible that they have been so defaced or mutilated that they cannot be used again. All work bills are annexed. {Refer Correction Slip 21}

I also certify that the amounts on account of pay and allowances of the Class IV Government servants drawn I month/2 months/3 months previous to this date with the exceptions of those detailed below of which the total amount has been refunded by deduction from this bill have been disbursed to the Government Servants concerned and their Receipts taken.

(2) * Certified that all the articles detailed in the vouchers attached to the bill and in those retained in my office have been accounted for in the Stock Register.

(3) Certified that the purchases billed for have been received in good order, that their quantities are correct and their quality good and according to specifications, that the rates paid are not in excess of the accepted and the market rates and that suitable notes of payment have been recorded against the indents and invoices concerned to prevent double payments.

(4) Certified that—

(a) The expenditure on conveyance hire included in this bill was actually incurred, was unavoidable and is within the schedule scale of charges for the conveyance used, and

(b) The Government servant concerned is not entitled to draw traveling allowance under the ordinary rules for the journey, and is not granted any compensatory leave and does not and will not receive any special remuneration for the performance of the duty which necessitated the journey.

* (5) Certified that the monetary or quantitative limits prescribed by the Government in respect of items of Contingencies included in the bill have not been exceeded.

* This certificate is required when proper store accounts of materials and stores purchase are required to be maintained.

Received payment

Appropriation for the current year.....

Expenditure including this bill.....

Amount of work bill annexed.....

Balance available.....

Signature and Designation of the Drawing Officer.

FOR USE IN PAY AND ACCOUNTS OFFICE

Passed for payment of' Rs..... (Rupees.....
……..)only.
Payment by Cheque No..... Date..... .

Pay and Account Officer/Treasury Officer

Voucher No

Date (DD MM YY)

Category (A/B/C)	Cheque Number	Date (DD MM YY)	Amount Rs.	P.

DETAILS OF CHEQUE CANCELLED:-

Category (A/B/C)	Cheque Number	Date (DD MM YY)	Amount Rs.	P.

TO BE FILLED BY PAO

Pay and Accounts Officer/Treasury Officer