J A O / A. A. O.

P.A.O

Post-check of vouchers received from cheque drawing D.D.O.s vouchers.

Admitted Rs. _____

Objected Rs. _____

(with brief reasons) _____

JAO / A.A.O. P.A.O J.A.O. / A.A.O. P.A.O./A.G.

Note : -

I. Claims for journeys on tour and transfer should be grouped and shown separately in the consolidated bill, L.T.C. claims are to drawn on separate bills as these payments arc chargeable to the head salaries.

2. Objection, if any, on individual claims be got settled by personal contracts on phone or otherwise as far as possible. In cases where delay is anticipated the affected claim may be ignored and the bill passed for payment in respect of other claims found in order

See Rules 66 (1) and 90 (1)(i)
G.A.R-14

G.A.R. – 14
[See Rules 66(1) and 90(1)(i)]
CONSOLIDATED TRAVELLING ALLOWANCE BILL

CONSOLIDATED TRAVELLING ALLOWANCE BILL OF THE MINISTRY/ DEPARTMENT/OFFICE OF THE ……..

…….. for the month of …… 20 ……

(Separate form should be used in case of establishments in which TA is chargeable to different heads of account).

1. Bill No. and date :

2. Token No. and date :

Voucher No. and date :

Head of Account

DDO CODE | BANK CODE

TREASURY CODE

Grant | MHSERIAL | Amount Rs. | P.

Sl. No.	Sub-bill No.	Name & Designation of Govt. Servant	Gross claim	Advance adjustable	Net amount payable	Remarks
1	2	3	4	5	6	7

VOUCHER NO. | DATE

Total _____ [A]

Deduct undisbursed travelling allowance refunded as per details below (B)

Net sum required for payment by (A—B)

(i) Cheque for self ——————————————————— Rs. ——————————

ii) Cheque in favour of officers as indicated in Remarks col. Rs.——— ——————————————

(iii) bank draft in favour of ——————————————————— Rs.——————————

Appropriation for 20_____ Rs. _____

Expenditure including this bill Rs. _____

Amount of Bill Annexed Rs. _____

Balance Rs. _____

Passed for payment Rs.——————————— (Rs. in words) _____
_____) only

Certified that the claims included in the bill have not already been paid and office copies of the sub-bills have been suitably cancelled to avoid double payment.

Received Contents.

Officer

Signature
Drawing and disbursing
Designation

Drawing and disbursing Officer

Details of undisbursed T.A. refunded.

Bill No./	Sub-Bill No. and date	Name & Designation of Govt. servant	Amount/ Rs.

Total : _____

D.D.O. Code

Bank Code

FOR USE IN PAY AND ACCOUNTS OFFICE

Passed for Payment of Rs. _____ (Rupees _____
_____)only to (D.D.O. by designation/ vide details

given in the bill) by cheque/bank draft at _____ after disallowing Rs. _____ (for reasons to be communicated).

JAO/A.A.O. P.A.O/Treasury Officer

CATEGORY A/B/C/)	CHEQUE NUMBER	DATE DD MM YY)	AMOUNT Rs. P.

DETAILS OF CHEQUE CANCELLED :-

CATEGORY (A/B/C/)	CHEQUE NUMBER	DATE (DD MM YY)	AMOUNT Rs. P.

VOUCHER NUMBER

DATE (DD MM YY)

PAO/Treasury Officer